



**GOVERNMENT ARTS COLLEGE FOR WOMEN**  
**RAMANATHAPURAM**  
 (Accredited 'B' Grade by NAAC, Affiliated with Alagappa University)

## Action Taken Report

Summarization of the activities carried out for this academic year:2019-2020

Meeting No	Plan of Action	Action Taken Report
1	To achieve 100% admissions in Undergraduate and Postgraduate courses for the 2019-2020 Academic year.	The admission committee Successfully completed the admission process as per the Government norms, nearly 541 students are admitted for UG courses and 60 students are admitted to PG courses for the academic year 2019-2020.
1	To prepare Academic Calendar and take the necessary steps to publicize it on the College Web site.	The academic calendar for the year 2019-2020 (odd & even semester) is prepared with the necessary information and approved by the College Governing Council then issued to the students and staff members at the right time. Academic Calendar was uploaded to the college website.
1	Planning of activities for the Academic Year 2019-20	IQAC informed to all HODs plan and execute the curricular and co-curricular activities as per the calendar of events.
1	To take necessary steps to improve computer-based skills for first-year students.	All first-year students are admitted to the CLP programme during the year 2019-2020.
1	Reconstitute the committee members for various Academic, cells & Supporting activities (Curricular & Co-curricular) for the Academic Year 2019-2020.	Various committee members are formed for the Academic and support Activities and various Cells.
1	Reconstitute the IQAC Composition	There is no change in IQAC composition, the

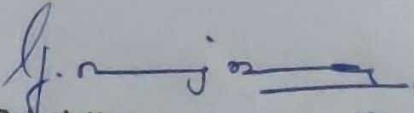
	for the Academic Year 2019-2020.	chairperson and IQAC members are decided to retain the previous faculty members as IQAC members.
1	To take necessary steps to send the proposal to the directorate of collegiate education to introduce a new course (UG & PG) during the year 2019-2020.	UG Programme BA English was started during the year 2019-2020 and the university-sanctioned maximum of 60 seats for intake of students.
2	To take necessary steps to implement the mentoring system.	The student mentoring system is introduced in the College. All the teachers are involved in the process of mentoring and taking care of students during the academic year.
2	Feedback shall be collected from students every semester.	All the departments conducted the offline feedback among the different batches of UG and PG students enrolled during the session 2019-2020.
2	Conduct PTA alumni meeting & Collect Feedback from parents to improve the performance of the college and student progression has been reviewed in the Department with parents.	Parent Teacher's meeting and alumni meeting was conducted as per the plan to collect the feedback about the infrastructure, student activities, and any grievances they feel from the Parent. Student progression has been reviewed in the Department with parents.
2	Conduct class tests / Internal Assessment examinations & model examinations as per the schedule. Also, improve the practical skills of the students to conduct more modal laboratory examinations.	Class tests, Internal Assessment Tests, and model exams were conducted as per plan. Result analysis review meetings were conducted. Remedial Coaching classes were arranged for both semesters to improve the results of the week's students. Practical skills of the students are improved.
2	To organize Workshops / Seminars for enhancing conceptual learning	Internal Quality Assurance Cell and PG Department of Computer Science organized a



	and practical application. Student involvement in these programs is ensured to draw out their innate entrepreneurial and interpersonal skills.	one-day National Seminar on "National Security and Augment Reality". Nearly 300 students participated.  One-day seminar is conducted by the Department of Chemistry, Electronics, Maths, Computer Science, Home Science & Commerce in association with IQAC.
2	Teachers working in the college are requested to attend seminars/workshops/conferences and Refresher courses.	Faculty members have attended many learning and evaluation conferences, workshops, and faculty development programmes.
2	Take necessary steps to motivate the students to encourage to take part in various literary, and cultural & sports to explore their talent and skills.	Students have participated in many competitions and won prizes.
3	To take the necessary steps to Submit the college details in the AISHE web portal.	The IQAC took initiative to participate in the All-India Survey for Higher Education (AISHE) for the academic year 2019- 2020. Mr.G. Rajesh Kanna Assistant Professor, Department of Electronics was nominated as the Nodal Officer. All required details have been uploaded in the AISHE web portal.
3	IQAC takes the necessary initiative to participate in the National Institutional Ranking Framework (NIRF), 2019 -2020.	Participated in the National Institutional Ranking Framework (NIRF), 2019-2020.
3	IQAC instructs the Programme officers (NSS, YRC, RRC) to carry out various activities in the college.	The NSS/RRC/YRC Unit of our college conducts various activities and awareness programs about the society during the year 2019-2020.
3	To take necessary steps to conduct the College Annual Day Ceremony	Annual day celebration and Graduation Day celebrations are planned to conduct in the

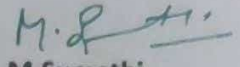
	and the Graduation Ceremony.	month of March but canceled due to Pandemic covid 19 as per Government Direction.
3	To take necessary steps to conduct the Sports Day and all other activities.	Sports activities and all association activities were conducted. Sports day celebration will be planned to conduct in the month of March but cancelled due to Pandemic of Covid19 as per Government decision.
3	It was decided that necessary steps should be taken to set up a green campus around the college and water tanks should be set up.	Initiatives have been taken for maintaining a green campus around the campus and rainwater harvesting.
3	To conduct an Annual Academic Audit	Annual Academic Audit of all the departments were conducted in the month of March 2020.
3	To take necessary steps to send a proposal to the director, RUSA for funding to develop infrastructure facilities and new buildings for this college.	RUSA sanctioned Rs.2 crore for the development of college infrastructure under component 9 during the year 2019-2020. The College has been extremely benefited from utilizing the said grant in an effective manner. In the year 2019-2020, a new building is inaugurated with eight classrooms and two laboratories with all facilities for students' benefits, at a cost of Rs 2 crore 40 lakhs. The building was opened in 2019-2020 by the honorable Chief Minister of Tamil Nadu.
3	Implementation of the Student Satisfaction Survey (SSS) system for the quality measure.	The internal Student Satisfaction survey (SSS) for the quality measure was conducted through online mode for the academic year 2019-2020 by IQAC and the survey is analyzed.
3	Take Necessary steps EBSB club in	EBSB club is created for this college and

	all Departments and conduct club activities of the paired state.	conducted various activities for the students of the paired state under this club.
3	Restructuring of the IQAC: the composition of the IQAC is to revise due to the regular Principal being taken into charge.	The IQAC composition is revised with Dr.M.Sumathi as a chairperson.

  
G.Rajesh Kanna

Coordinator ,IQAC



  
Dr.M.Sumathi

Principal

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